

Meeting Minutes: Planning Committee – District Office Board Room**Date/Time:** March 25, 2022 – 7:30 a.m.**Start:** 7:30 a.m.**End:** 8:18 a.m.**Committee Members Present:** Jim Johnson, Seth Holden, David Paulson, Jennifer Benson (via phone)**Committee Members Absent:** Brian Nelson**Board Members Present:** None**Staff Members Present:** Dr. Rupak Gandhi, Jackie Gapp, Tara Brander, AnnMarie Campbell, Dan Shultis**Recorder:** Becky McMahan**Guest:** Greg Hammes

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Approval of February 25th Meeting Minutes	Committee reviewed and approved the minutes of the February 25th meeting.	Minutes will be posted on the Board's section of the public website.
North High Track	<p>The bids for the North High School track project were approved at a recent Board meeting. The North High Booster Club has raised donations to place a turf practice field inside the track. Dan Shultis, North High School assistant principal and activities coordinator, and Greg Hammes, booster club representative, joined the meeting for the discussion. They shared that currently nearly \$1 million has been raised to cover the cost of the turf. However, an additional \$100,000 is needed to cover that portion of the project's fees and contingency fund. Discussion occurred regarding the need for the additional \$100,000 and the guarantee of pledges. Mr. Hammes shared he is confident that he has 95% of the pledged agreements and that he will reach 100% of the \$1 million.</p> <p>It was noted that turf would be beneficial in providing space for programs and activities for students. Turf is also cost effective. The operational expenses for turf would be lower each year than maintenance costs with grass.</p> <p>Dr. Gandhi requested that Mr. Shultis and Mr. Hammes provide an overview of how much Ben Franklin Middle School would be able to use the track's turf practice field in lieu of using Roosevelt Park for physical education and other activities. The addition of the turf could alleviate that need.</p> <p>Consensus was reached to have Jim Johnson work with Becky McMahan on drafting a memo with a recommendation from the Planning Committee to support the additional district funded expenditure at the April 12 Board meeting.</p>	Committee Chair Johnson will work with Becky McMahan to draft a memo with a recommendation on the North High School track from the Planning Committee to be presented to the School Board at its meeting on April 12 under Business.
Trollwood Main Stage Musical	<p>Dr. Gandhi shared that staffing shortages and inflation costs have become challenging for the Trollwood Performing Arts School's mainstage musical. A decision will need to be made if it is necessary to pause and/or cancel the show for this year. The mainstage musical typically brings in revenue of around \$80,000 a year from ticket sales. There will be a loss of revenue if the musical is cancelled. To have the "Singing in the Rain" musical this year, the District would need to outsource set completion and lights and sound. The estimated cost of outsourcing to vendor's is approximately \$200,000. Discussion occurred.</p> <p>The mainstage musical is Trollwood's only program facing this challenge. Students will have the opportunity to participate in the other summer programs.</p> <p>Administration will make the decision to pause and/or cancel the musical this year. If the administration decides to do so, there may be a need for Board approval to address the Executive Limitation on the revenue short fall, as well as the need to have fund balance transfers between student activities fund and general fund.</p>	Administration will determine whether to pause and/or cancel the musical. Once a decision is reached, it will be determined if a Special Board meeting needs to be scheduled.

	<p>If administration decides to go forward with the musical, there will need to be Board approval for the additional costs to present the show. A special meeting would need to be held if this is the route taken.</p> <p>Dr. Gandhi will report the administration's decision.</p>	
City of Fargo TIF Plan and Development Agreement	<p>Jackie Gapp informed the Committee of a City of Fargo TIF Plan and Development Agreement for J-Street Apartments.</p>	<p>The TIF Application will be presented to the Board on April 12th for approval on the Consent Agenda</p>
City of Fargo TIF Application	<p>Jackie Gapp informed the Committee that this TIF application is the same as the TIF Plan and Development Agreement listed above.</p>	
Budget Review	<p>The committee reviewed the fiscal year budget and budget revisions to date. Jackie Gapp presented the budget adjustments related to increased fuel oil prices.</p>	
<p>Next Meeting: April 29, 2022 at 7:30 a.m.</p>		