

Meeting Minutes: Planning Committee – District Office Board Room

Date/Time: February 25, 2022 – 7:30 a.m.

Start: 7:30 a.m.

End: 8:35 a.m.

Committee Members Present: Jim Johnson, Brian Nelson, Seth Holden, Jennifer Benson

Committee Members Absent: David Paulson

Board Members Present: Nikkie Gullickson (via phone)

Staff Members Present: Dr. Rupak Gandhi, Jackie Gapp, Doug Andring, Tara Brander, Missy Eidsness, Blake Mikesell

Recorder: Jackie Gapp

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Approval of January 28 Meeting Minutes	Committee reviewed and approved the minutes of the January 28 meeting.	Minutes will be posted on the Board's section of the public website.
Substitute Pay Analysis	Committee reviewed information provided by administration regarding substitute pay. Discussion occurred regarding pay rates for substitute teachers, equity of pay, employee absences, potential funding sources, and the short or long term effect should the pay rate be adjusted for daily and in-house subbing. Consensus was reached for the committee to provide the full Board with further data and analysis related to substitute pay.	Committee Chair Johnson will put together information to share with the full Board at the March 8 meeting.
Hawthorne ECSE Addition	Blake Mikesell updated the committee on the status of the addition to Hawthorne for the Early Childhood Special Education program. Approvals must be obtained from the City of Fargo to proceed with the project related to the parking lot, zoning, and watershed. The potential to advertise for bids may not occur until May which is not ideal timing and may result in delay of the project.	Administration will update the committee when project approval is obtained from the City of Fargo.
2015 Series Bond Refunding	Jackie Gapp presented refunding cost savings for the 2015A series bond which is callable in May. She will continue to work with the district's bond advisors and provide updated information closer to the call date.	Jackie Gapp will provide the committee with additional information at the time the bond is callable.
Budget Review	The committee reviewed the fiscal year budget and budget revisions to date. Jackie Gapp shared that the revision meeting the executive limitation was related to audit fees. Discussion occurred.	
Next Meeting: March 25, 2022		