

Meeting Minutes: Planning Committee – District Office Board Room

Date/Time: January 28, 2022 – 7:30 a.m.

Start: 7:30 a.m.

End: 7:43 a.m.

Committee Members Present: Seth Holden, Jim Johnson, Brian Nelson, David Paulson, Jennifer Benson

Committee Members Absent: none

Board Members Present: None

Staff Members Present: Dr. Rupak Gandhi, Jackie Gapp (via phone)

Recorder: AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Approval of December 17 Meeting Minutes	Committee reviewed and approved the minutes of the December 17 meeting.	Minutes will be posted on the Board’s section of the public website.
Bond Issuance	Dr. Gandhi shared that if we are bonding for the North High School track project, the Park District has asked if we would bond for the parking lot and they will pay on a debt schedule for their portion. A similar action occurred with the Davies pool project. Discussion occurred. The Park District would pay for the full cost over time, while FPS would carry the debt. Consensus was reached that when the bonding approval comes back to the Board, the Board will decide on the agreement with the Park District.	The Board will decide on the agreement on funding the parking lot with the Park District when the Board approves the bonding.
Fiscal Year 2021 Audit	The District has received the Audit Report for the 2020-21 fiscal year. The auditors have issued an unmodified audit opinion and the report includes no findings. Additionally, there were no audit findings on the single audit. Discussion occurred. The audit will be presented to the Board for approval at the February 8 Board meeting. Jackie Gapp shared the fees for the audit are almost double as in the past at just under \$60,000. The auditors have shared this was due to the single audit of the grant funds, which took them longer to come to a conclusion due to a need to research a federal opinion on grant usage. FPS will be issuing an RFP for audit services, which has not occurred in the past. Discussion occurred on the RFP for audit services. It was noted RFPs are based on qualifications and not on lowest bid.	The 2020-21 audit will be presented to the Board at the February 8 Board meeting.
Budget Review	The committee reviewed the fiscal year budget and budget revisions to date. Jackie Gapp shared that nearly all budget revisions were associated with grants. Discussion occurred.	
Next Meeting: <i>The next meeting will be held at the end of February.</i>		