

Meeting Minutes: Planning Committee – via Zoom

Date/Time: September 22, 2021 – 7:30 a.m.

Start: 7:30 a.m.

End: 8:49 a.m.

Committee Members Present: Jim Johnson, Brian Nelson, Jennifer Benson, Seth Holden and David Paulson

Committee Members Absent: None

Board Members Present: None

Staff Members Present: Dr. Rupak Gandhi, Jackie Gapp, Dr. Robert Grosz and Blake Mikesell

Recorder: JoLynn Mathern

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Approval of July 8 Meeting Minutes	Committee reviewed and approved the minutes of the July 8 meeting.	Minutes will be posted on the Board's section of the public website.
City of Fargo PILOT Applications	Jackie Gapp shared two Payment in Lieu of Tax (PILOT) incentive applications from the City of Fargo. Discussion occurred. Committee unanimously approved recommending Board approval for participation in the incentives as presented.	PILOT applications will be presented at the September 28 Board Meeting.
Agassiz	Dr. Gandhi informed the committee that the NDSCS building on 19 th Avenue North is listed for sale and could be considered for Dakota High School and Adult Education. The building is larger than needed; however, a building partnership could be a possibility. Committee requested cost estimates for demolition and remodel/new construction options at the current Agassiz location to be presented at the next meeting.	
Budget Review	Jackie Gapp presented current budget revisions through June 30, 2021. Ms. Gapp worked closely with the auditors in converting approximately 3,000 accounts affecting fiduciary funds due to GASB 84 requirements as discussed at the April 30, 2021 meeting; however, the audit process may require additional updates in order to be in compliance. The increased fund balance is partially due to the updated GASB 84 reporting changes and partially due to significantly increased federal funding.	
2022 Budget	Jackie Gapp presented the final budgets for the General Fund (excluding grants), Building Fund, Special Assessments Fund, Special Levy Fund, Debt Service Fund and Nutrition Services Fund. Discussion occurred. Committee unanimously approved recommending Board approval at the September 28 Board Meeting.	Final FY22 budgets will be presented for approval at the September 28 Board Meeting.
Executive Session	Seth Holden moved that Planning Committee enter executive session for the purpose of negotiations strategy discussion as permitted under NDCC §44-04-19.1. Brian Nelson seconded the motion, which passed unanimously (Yes: Johnson, Paulson, Nelson, B., Benson, Holden). Committee Chair Johnson entered executive session at 8:20 a.m. Five Board Committee members were present in the room, along with Dr. Rupak Gandhi, Jackie Gapp, Dr. Robert Grosz, JoLynn Mathern, Blake Mikesell and Rick Flacksbarth with Cityscapes Development LLC. During the session, discussion was held on issues related to negotiations strategy for a potential sale of a building. David Paulson exited the session at 8:25am. Seth Holden exited the session at 8:42am. Executive session ended at 8:49 a.m..	
Next Meeting: TBD		