

**Meeting Minutes:** Planning Committee – RDO Building, 700 7<sup>th</sup> Street South

**Date/Time:** January 7, 2021 – 7:30 a.m.

**Start:** 7:30 a.m.

**End:** 8:14 a.m.

**Committee Members Present:** Jim Johnson, Brian Nelson and Seth Holden

**Committee Members Absent:** Jennifer Benson and David Paulson

**Board Members Present:** Rebecca Knutson and Nikkie Gullickson

**Staff Members Present:** Dr. Rupak Gandhi, Jackie Gapp, Blake Mikesell

**Recorder:** JoLynn Mathern

<b>Agenda Item</b>	<b>Discussion – Conclusion</b>	<b>Recommendations/Actions</b>
<b>Approval of December 4 Meeting Minutes</b>	Committee reviewed, discussed and approved the minutes of the December 4 meeting.	The minutes will be posted on the Board's section of the public website.
<b>RDO Building</b>	Dr. Gandhi and Blake Mikesell presented renovation plans for the new District Office located at 700 7 <sup>th</sup> Street South. Lee Dobrinz of JLG Architects provided renovation details that would include a Board Room and professional development/training space in the basement, and additional offices on the first floor. Committee unanimously recommended seeking Board approval for these renovations.	RDO Building renovations will be presented for approval at the January 12 Board Meeting.
<b>Next Meeting: Friday, January 29, 2021 at 7:30 a.m.</b>		