

**Meeting Minutes:** Planning Committee – District Office Board Room**Date/Time:** December 4, 2020 – 7:30 a.m.**Start:** 7:30 a.m.**End:** 8:31 a.m.**Committee Members Present:** Jim Johnson, Brian Nelson, Seth Holden, Jennifer Benson, David Paulson**Committee Members Absent:** None**Board Members Present:** Rebecca Knutson (via phone), Nikkie Gullickson (via phone) and Dr. Tracie Newman (via phone)**Staff Members Present:** Dr. Rupak Gandhi, Jackie Gapp, Dr. Robert Grosz (via phone) and Doug Andring**Recorder:** JoLynn Mathern

Agenda Item	Discussion – Conclusion	Recommendations/Actions
<b>Approval of November 9 Meeting Minutes</b>	Committee reviewed, discussed and approved the minutes of the November 9 meeting.	The minutes will be posted on the Board's section of the public website.
<b>Budget Review</b>	Jackie Gapp presented current budget revisions to date.	
<b>CAFR/Audit Report</b>	Jackie Gapp presented the audited Comprehensive Annual Financial Report (CAFR) that received an unqualified opinion. Committee and Administration recognized Patti Richards for the extensive amount of work involved in the preparation of this document. The audited 2020 CAFR will be presented for Board approval on December 8.	The audited 2020 CAFR will be presented to the Board for approval at the December 8 Board Meeting.
<b>Additional Pay</b>	Committee discussed the possibility of providing a staff stipend to show appreciation for COVID-19 efforts. David Paulson will communicate with FEA prior to this being presented to the Board.	
<b>Boundaries</b>	Committee members received family grandfathering data for Scenarios A, E and H. Discussion occurred. Dr. Grosz was to forward Scenario I that was referenced; however, it was determined that the data presented was accurate and complete. At the December 8 Board meeting Board members will complete a forced ranking of all three scenarios and adopt a scenario to be effective for the 2022-2023 school year. Administration will then develop a transition plan to present for Board approval.	Boundary Scenarios A, E and H will be presented at the December 8 Board Meeting.

**Next Meeting:** Friday, January 29, 2021 at 7:30 a.m.