

Meeting Minutes: Planning Committee – Via Zoom due to COVID-19**Date/Time:** April 21, 2020 – 7:30 a.m.**Location:** District Office**Start:** 7:30 a.m.**End:** 8:43 a.m.**Committee Members Present:** Kristi Ulrich, Jennifer Benson, Brian Nelson, Jim Johnson, Robin Nelson**Committee Members Absent:** None**Board Members Present:** Rebecca Knutson**Staff Members Present:** Dr. Rupak Gandhi, Jackie Gapp, Dr. Robert Grosz, Mackenzie McCormick, Cailin Shovkoplyas**Recorder:** JoLynn Mathern

| Agenda Item | Discussion – Conclusion | Recommendations/Actions |
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| Approval of March 6 Meeting Minutes | Committee reviewed and approved the minutes of the March 6 meeting. Jennifer Benson noted that “Health Insurance Committee Directives” still needs to be added to the Governance Committee agenda. | The minutes will be posted on the Board’s section of the public website. |
| Safe Routes to School | Mackenzie McCormick and Cailin Shovkoplyas presented the updated Safe Routes to School Plan completed by Metro COG. This 10-year concept plan was originally adopted in 2009. Adoption does not require Fargo Public Schools to provide funding to implement all recommendations. Discussion occurred. Committee recommends presenting this plan for re-adoption to be used as a resource and basic guideline. | The Metro COG Safe Routes to School Plan will be presented for re-adoption as a resource at the next Board meeting. |
| Standard of Effort Report Review | Jackie Gapp presented the updated Standard of Effort Report and highlighted how Fargo Public Schools compares to other large school districts in North Dakota. Discussion occurred. Committee recommends increased utilization of this data for future discussions and decisions regarding District spending. | Committee Chair Ulrich will include the Standard of Effort Report in her staff report at the next Board meeting and communicate the expectation of utilization of this tool by all committees. |
| Valley Bus Contract | Jackie Gapp shared information regarding discussions with Valley Bus Company regarding the transportation agreement and the need for an amendment due to the COVID-19 pandemic. Discussion occurred. | Administration will continue to work toward an amendment. |
| Budget Review | Jackie Gapp presented current budget revisions to date. Committee reviewed and approved. | |
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Next Meeting: Friday, May 1, 2020 @ 7:30am