

Meeting Minutes: Communications, Engagement and Advocacy (CEA) Committee **Date/Time:** Tuesday, February 18, 2021

Location: Board room **Start:** 7:30 a.m. **End:** 8:46 a.m.

Committee Members Present: Nikkie Gullickson - Chair, Rebecca Knutson, Seth Holden, Tracie Newman, Jennifer Benson

Administrators/Staff Members Present: Rupak Gandhi, AnnMarie Campbell, Amy Norstedt **Recorder:** Betsy Beaton

Agenda Item	Discussion – Conclusion	Recommendations or Actions
Minutes	The minutes of the January 19 minutes were reviewed. It was noted that the date of the meeting will be updated from 2020 to 2021 prior to posting the minutes.	The minutes, with the update to the date of the meeting, were approved and will be posted on the Board’s section of the public website.
FPS Town Hall Meetings	<p>Dr. Gandhi gave an update on the FPS Town Hall meetings. Information about the Town Hall meetings was also shared in today’s (February 18) staff newsletter. The Town Hall meetings will be open to all FPS employees, which will help represent a wide variety of stakeholders. The plan will be to hold 12 listening sessions a year, with one Board member attending on a rotating basis. The desired result of these meetings is to have open communication between staff, administration and Board members.</p> <p>Two virtual sessions are scheduled each month for the remainder of the 2020-21 school year. The format of the meetings will be to have a 30 minute presentation of the agenda topics with the last 30 minutes for questions and answers. Meeting dates and times are:</p> <ul style="list-style-type: none">• March 1, 4:00-5:00 p.m. and March 2, 7:00-8:00 a.m.• April 5, 4:00-5:00 p.m. and April 6, 7:00-8:00 a.m.• May 3, 4:00-5:00 p.m. and May 4, 7:00-8:00 a.m. <p>Administrative Policy 5116 – Employee Speech was reviewed and discussed as it has been shared with Board members and administrators that staff members are concerned they would be in violation of the policy by attending the Town Hall meetings. This policy will be discussed with staff at the March meetings.</p> <p>Each meeting participant will be asked to provide feedback on the meeting they attended, in the form of an online survey. A summary of each Town Hall meeting will be shared in the Journey newsletters.</p>	Board members can share what was heard and learned at the Board meetings, during Board Reports.

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	The first meeting will focus on why FPS is holding Town Hall meetings, what the purpose is of these meetings, employee leave, elementary schedule and the future of the Virtual Academy (depending on Legislative action).	
Review Work Plan	The work plan that the CEA committee developed for this year was reviewed. Discussion was held on future topics for board member feature columns.	Jim Johnson will write an article on the school funding formula for district newsletters and Rebecca Knutson will write about the recent boundary changes. The work plan will be reviewed again at the next meeting.
Next Meeting	The next meeting is scheduled for Tuesday, March 16, which is during spring break.	The next CEA meeting will be Tuesday, March 30 at 7:30 a.m. in the Board room