

Meeting Minutes: Governance Committee**Date/Time:** October 16, 2023/12:00 p.m. NOON**Location:** Board Room in District Office**Start:** 12:00 p.m.**End:** 12:13 p.m.**Committee Members Present:** Melissa Burkland, Seth Holden (via phone), Jim Johnson (via phone), Tracie Newman**Committee Members Absent:** Robin Nelson**Non-Committee Members Present:** none**Staff Members Present:** Missy Eidsness, Rupak Gandhi, Bob Grosz, Jeff McCanna (via phone), Bill Westrick**Recorder:** AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Approval of September 18 Minutes	The Committee reviewed and approved the minutes of the September 18 committee meeting.	The minutes will be posted on the Board's section of the public website.
Superintendent Evaluation	A superintendent evaluation must be completed in compliance with state statute by November 15. All Board members filled out a written evaluation and rated the superintendent as satisfactory; committee members reviewed the collated evaluation and the summary evaluation created by President Burkland to be forwarded to the Board for approval in compliance with B/SR-5. Discussion occurred on the documents. Consensus was reached that the summary document be presented to the Board for approval.	Consensus was reached that the summary evaluation document be presented to the Board for approval for the November evaluation.
Board Materials & EL-10 Interpretation	<p>Board Member Clark is seeking to have bid information included with all memos for awards of bids on the Consent Agenda. EL-10: Communications and Counsel to the Board, policy point 11, says:</p> <p>"The Superintendent may not fail to supply for the consent agenda all items delegated to the Superintendent that are required by law or contract to be Board-approved, along with the minimum amount of supporting data necessary to keep the Board informed"</p> <p>Dr. Gandhi sought feedback from the committee. Discussion occurred. Consensus was reached to have Melissa Burkland inform Board members at the next Board meeting to seek information or clarification from administration in advance of a Board meeting for any item on the agenda. No change to procedure or policy was recommended at this time.</p>	Board members are to seek information or clarification from administration in advance of a Board meeting for any item on the agenda. No change to procedure or policy was recommended at this time.
Agenda Planning for November Meetings	<p><i>Refer to Agenda planner for Fourth Quarter 2023</i></p> <p>It was noted for the meeting on October 24 that a legislative report should be added under the Reports section due to the impending special session of the legislature. Dr. Gandhi also noted that a potential executive session may be needed for the Board to review an offer on the former District Office building; an offer is expected soon.</p> <p>Discussion occurred on the topics needed to be included at the November meetings. The agenda topics were set as follows:</p> <p><u>November 14</u></p> <ul style="list-style-type: none"> • Pledge of Allegiance • Reports: Legislative Report; FEA Report; Administration Report • Consent: Minutes; HC Actions; Monitoring of EL-3, 4, 11; Award of Bid – Discovery Tennis Court Stadium Lighting Repair; Award of Bid – Maintenance Department Fleet Vehicles 	

Agenda Item	Discussion – Conclusion	Recommendations/Actions
	<ul style="list-style-type: none"> • Business: Ratification of Negotiated Agreement; Superintendent Evaluation • Board Reports: none at this time • Potential executive session for negotiations strategy – offer to purchase former District Office building <p><u>November 28</u></p> <ul style="list-style-type: none"> • Pledge of Allegiance • Reports: FEA Report; Administration Report • Consent: Minutes; HC Actions; October Financial Reports; Award of Bid – Custodial Management System • Business: none at this time • Board Reports: none at this time 	
The next meeting is set for November 20 at 12:00 p.m. in the Board Room.		