

**Meeting Minutes:** Governance Committee

**Date/Time:** July 17, 2023/12:00 p.m. NOON

**Location:** Board Room in District Office

**Start:** 12:00 p.m.

**End:** 12:38 p.m.

**Committee Members Present:** Melissa Burkland, Nikkie Gullickson (via phone), Seth Holden, Jim Johnson, Robin Nelson

**Committee Members Absent:** none

**Non-Committee Members Present:** Tracie Newman

**Staff Members Present:** Tara Brandner, Missy Eidsness, Rupak Gandhi, Bob Grosz, Jeff McCanna (via phone), Bill Westrick

**Recorder:** AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Approval of June 19 Minutes	The Committee reviewed and approved the minutes of the June 19 committee meeting.	The minutes will be posted on the Board's section of the public website.
Work Session Agenda	A work session of the Board is planned for August 29. In the past, the items on the list to be on the agenda have been Long Range Planning and a review of EL-14: District Calendar. Discussion occurred about the work session agenda. Concerns were raised if there would be enough time in the work session to address both topics. A suggestion was made to have the EL-14 topic at a Board meeting or during a work session after a Board meeting. Discussion occurred on the length of the work session. Consensus was reached to have the work session from 8 a.m. to noon on August 29. Consensus was reached to have the agenda focus on Long Range Planning. Consensus was reached to continue to have the Governance Committee review the need to have EL-14 discussed in the future, either at a meeting or at a work session.	Consensus was reached to have the work session from 8 a.m. to noon on August 29. Consensus was reached to have the agenda focus on Long Range Planning. Consensus was reached to continue to have the Governance Committee review the need to have EL-14 discussed in the future, either at a meeting or at a work session.
Board Report Content	Board member Robin Nelson asked at the July 11 Board meeting for direction on what should be covered in the Board Reports section of regular Board meetings. Discussion occurred about the Board Report section and if information should be added to Board policy. Consensus was reached to have President Burkland send an email to Board members to focus Board Reports during Board meetings on School Board work and assigned School Board commitments, and that Board committee chairs are to report on committee meetings.	Consensus was reached to have President Burkland send an email to Board members to focus Board Reports during Board meetings on School Board work and assigned School Board commitments, and that Board committee chairs are to report on committee meetings.
Board Education Reports	Discussion occurred on reports presented to Board members during the Reports section of the agenda. Administration sought feedback on if education/information reports are desired at regular Board meetings, and if so, what topics should be covered, the frequency of such reports and length of the reports at Board meetings. These reports would be separate from Results monitoring reports. Consensus was reached to review a listing of reports the Board received in the last few years to determine if any should be received annually. Administration will present the listing at the August committee meeting where further discussion will occur.	Consensus was reached to review a listing of reports the Board received in the last few years to determine if any should be received annually. Administration will present the listing at the August committee meeting where further discussion will occur.
Agenda Planning for August Meetings	<b><i>Refer to Agenda planner for Third Quarter 2023</i></b> Discussion occurred on the topics needed to be included at the August meetings. The agenda topics were set as follows: <u>August 8</u> <ul style="list-style-type: none"><li>• Pledge of Allegiance</li><li>• Reports: FEA Report, Superintendent Report</li></ul>	

Agenda Item	Discussion – Conclusion	Recommendations/Actions
	<ul style="list-style-type: none"> <li>• Consent: Banking Authorization, Open Enrollment, Award of Proposal – Computerized Maintenance Management System (CMMS) &amp; Capital Planning Software; Award of Bid – Visitor &amp; Emergency Management Programs; Award of Bid – Bulk Salt; Award of Bid – Parking Lot Sweep; Award of Bid – Ovens for South High; Award of Bid – Community Health Services; Award of Bid – SPED Track</li> <li>• Business: Preliminary Budget Approval; Award of Proposal – Facilities Master Planning; Committee &amp; Liaison Assignments</li> <li>• Board Reports: none at this time</li> <li>• Potential executive session for negotiations strategy for contract negotiations with the FEA</li> </ul> <p><u>August 22</u></p> <ul style="list-style-type: none"> <li>• Pledge of Allegiance</li> <li>• Reports: FEA Report, Superintendent Report</li> <li>• Consent: Monitoring of EL-1 &amp; 2</li> <li>• Business: R/SI-1 Monitoring</li> <li>• Board Reports: none at this time</li> <li>• Potential executive session for negotiations strategy for contract negotiations with the FEA</li> </ul> <p><u>August 22 ~ Work Session (following regular meeting)</u></p> <ul style="list-style-type: none"> <li>• EL-14</li> </ul>	
The next meeting is set for August 21 at 12:00 p.m. in the Board Room.		