

Meeting Minutes: Governance Committee1

Date/Time: February 24, 2022/7:30 a.m.

Location: Board Room in District Office

Start: 7:30 a.m.

End: 8:41 a.m.

Committee Members Present: Nikkie Gullickson, Seth Holden, Jim Johnson, Rebecca Knutson, Robin Nelson

Committee Members Absent: none

Non-Committee Members Present (via phone): Jennifer Benson

Staff Members Present: Doug Andring, Tara Brandner, Rupak Gandhi, Robert Grosz

Recorder: AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Approval of January 27 Minutes	The Committee reviewed the minutes of the January 27 committee meeting. An update was noted for the 2022-23 School Calendar section of the minutes. The sentence, “Administration has discussed the proposed calendar has been discussed with FEA leadership.” was changed to “Administration has discussed the proposed calendar with FEA leadership.” The modified minutes were approved.	The modified minutes will be posted on the Board’s section of the public website.
Agenda Planning for March Meetings	<p><i>Refer to Agenda planner for First Quarter 2022</i></p> <p>Discussion occurred on the topics needed to be included at the March meetings. The agenda topics were set as follows:</p> <p><u>March 8</u></p> <ul style="list-style-type: none">• Student Performance – South High School BOV• Reports: FEA Report; Superintendent Report; R/SI-1: Academic Performance – Graduation Rate Data; R/SI-1: Academic Performance – MAP Data; R/SI-2: STEAM Monitoring - Music• Consent: Award of Proposal – Audit Services; Award of Bid – North Track; Election Joint Powers Agreement; Work Session Summary; January Financial Reports; B/SR 1-5 Monitoring; Award of Proposal – E-Rate• Business: Postponed Motion: Substitute Pay; Superintendent Evaluation; Ad Hoc Superintendent Contract Committee• Board Reports: none <p><u>March 22</u></p> <ul style="list-style-type: none">• Student Performance – North High School Band• Reports: FEA Report; Superintendent Report; R/SI-2: STEAM Monitoring – Visual Arts; R/SI-2: STEAM Monitoring – World Language; IT Report• Consent: February Financial Reports; EL-14: District Calendar Monitoring; Award of Bid – Assorted Rational Ovens for CBE, Ben Franklin and North• Business: Level 3 Grievance, Pledge of Allegiance• Board Reports: none	

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Superintendent Evaluation	A superintendent evaluation must be completed in compliance with state statute by March 15. Eight Board members filled out a written evaluation, and the compiled written document was reviewed by the committee. Discussion occurred on document. Consensus was reached that President Knutson create a document that includes summary/themes of the majority of Board members of the compiled evaluation to be presented to the Board at the March 8 Board meeting.	Consensus was reached that President Knutson create a document that includes summary of the compiled evaluation to be presented to the Board at the March 8 Board meeting.
Senior Exit Survey	Dr. Gandhi shared that the high school principals conduct a survey of senior students and present the data to the Board annually. He asked if the survey data is needed annually for presentation, which was also asked during the September 2021 data presentation. The principals are seeking direction on if the survey should be conducted at this time. Discussion occurred. Dr. Gandhi noted if the data wasn't needed by the Board, the principals would rewrite the survey to include more climate and culture information specific to the building versus some of the questions that have been presented to the Board. Consensus was reached that a senior high exit survey report as presented in the past is not needed; a report can be provided to the Board of survey data that principals see fit if the survey is conducted. The report would not need to be presented in person, but could be emailed to the Board.	Consensus was reached that a senior high exit survey report as presented in the past is not needed; a report can be provided to the Board of survey data that principals see fit if the survey is conducted. The report would not need to be presented in person, but could be emailed to the Board.
Pledge of Allegiance	David Paulson asked for the Governance Committee to discuss adding an agenda item to a Board meeting on adding the Pledge of Allegiance to the start of each regular Board meeting agenda. He also made a motion at the February 8 Board meeting to this end, which died due to lack of a second. Discussion occurred. Consensus was reached to add the item to the March 22 meeting under Business. A memo will be created with a summary on how the item was placed on the agenda; no recommendation will be included on the memo from the Governance Committee.	Consensus was reached to add the item to the March 22 meeting under Business.
Policies A. EL-14: District Calendar B. GP-12: Addressing Board Member Violations C. GP-3, 9, 10 Monitoring	<p>EL-14: District Calendar was discussed due to the language on requiring using two make-up days in the event of school closures and utilizing virtual learning instead of fully cancelling school days. A discussion occurred on the policy language. Dr. Gandhi indicated the policy language does not prohibit moving to virtual learning, but only that the first two days need to be made up in person. He indicated that administration is discussing the process to move to virtual learning for future inclement weather days. Discussion occurred on the superintendent's interpretation of the policy, and if make-up days are needed to be built into the school calendar. State law no longer requires make up days in school calendars. Consensus was reached that the committee was not recommending any policy changes at this time; EL-14 will be monitored for compliance per the agenda planner at the March 22 meeting.</p> <p>Discussion occurred on possible policy language changes to GP-12: Process for Addressing Board Member Violations. The Board previously discussed GP-12 at a work session on February 8. At that time, the Board reached consensus to have President Knutson suggest language changes to the Governance Committee based on the West Fargo Public Schools policy, adding language after censure on removing a Board member from leadership or committee assignments. Consensus was reached to add a #5 to the policy of <i>"removal by the Board from any leadership assignments or committee positions to</i></p>	<p>The GP-12 policy change will be added to the March 8 meeting under the Consent Agenda.</p>

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	<p><i>which the offending member has been appointed</i>". The policy change will be added to the March 8 meeting under the Consent Agenda.</p> <p>GPs-3, 9, and 10 were monitored for compliance at the January 25 meeting. The monitoring document was reviewed for suggested policy changes. Consensus was reached to change policy GP-3E, School Board Ethics, policy point #2 from <i>"Honest and sincere, having the courage of their convictions and always voting their beliefs."</i> to <i>"Honest and sincere, having the courage of their convictions and always voting for or against what they understand to be in the best interests of the district."</i> The policy change will be added to the March 8 meeting under the Consent Agenda.</p>	<p>The GP-3E policy change will be added to the March 8 meeting under the Consent Agenda.</p>
Substitute Pay	<p>This item was asked to be on the Governance Committee meeting agenda by David Paulson. A motion made at the February 8 meeting was postponed to the March 8 meeting until the Planning Committee can conduct a budget analysis. The substitute pay conversation will be discussed at the Planning Committee meeting on February 25.</p>	
Constituent Agenda Topic Request: Volunteering During Recess	<p>A parent has offered to volunteer to cover recess for teachers at their child's school. The principal denied the volunteer opportunity due to policy. The parent requested the conversation at a higher level. Dr. Gandhi shared that recess duty is now a defined contracted duty for employee pay, and overviewed a potential liability issue for the district. Discussion occurred. Consensus was reached that the topic was an operational issue and administration is following contract and administrative policy.</p>	
<p>The next meeting will be held March 24 at 7:30 a.m.</p>		