

**Meeting Minutes:** Governance Committee

**Date/Time:** November 19, 2021/7:30 a.m.

**Location:** Board Room in District Office

**Start:** 7:30 a.m.

**End:** 8:47 a.m.

**Committee Members Present:** Nikkie Gullickson, Seth Holden, Jim Johnson, Rebecca Knutson, Robin Nelson

**Committee Members Absent:** none

**Non-Committee Members Present (via phone):** Jennifer Benson, Tracie Newman

**Staff Members Present:** Doug Andring, Tara Brandner, Rupak Gandhi, Robert Grosz

**Recorder:** AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
<b>Approval of October 27 Minutes</b>	The Committee reviewed and approved the minutes of the October 27 committee meeting.	The minutes will be posted on the Board's section of the public website.
<b>Agenda Planning for December Meeting</b>	<p><b><i>Refer to Agenda planner for Fourth Quarter 2021</i></b></p> <p>Discussion occurred on the topics needed to be included at the December meeting. The agenda topics were set as follows:</p> <p><u>December 14</u></p> <ul style="list-style-type: none"><li>• Reports: FEA Report, Superintendent Report; Enrollment Projections Report (Rob Schwartz of RSP &amp; Associates, time certain at 5:30 p.m.)</li><li>• Consent: Monitoring of EL-10, Monitoring of EL-7, Award of Bid – Robotic Floor Scrubbers, GP-2E Changes</li><li>• Business: 2021 Audit Report (will route through Planning Committee prior to coming to the Board), Boundary Implementation Plan, COVID-19 Update</li><li>• Board Reports: none</li></ul> <p>Discussion occurred on the location of the November 23 regular Board meeting. The new Board Room is nearly fully operational, except being able to project sound for a presentation or support a Zoom-in need. The final AV install will occur between the November 23 and December 14 Board meetings by the contracted vendor. The presentation on the agenda for the November 23 meeting is from the UofM; the presenters will need to Zoom-in for the meeting. Discussion occurred. Consensus was reached to hold the November 23 regular meeting via Zoom. President Knutson may not be present at the meeting; Robin Nelson will lead the meeting if so.</p> <p>Dr. Gandhi asked about his Superintendent Report with the new guidance from Fargo Cass Public Health; he sought if the committee desired him to continue sharing the same information. Discussion occurred on the report and if there is a need to move the COVID-19 update into the Business section of the agenda from the Superintendent's Report. Consensus was reached to move the COVID-19 Update to the Business section of the agenda for the November 23 meeting; no memo will be posted for the agenda item. Dr. Gandhi will continue to share the same information previously requested for the report.</p> <p>It was noted that the Planning Committee meets next on November 23. The committee may need to forward recommendations to the Board from that meeting. Agenda items will be added to the December 14 meeting from the committee if necessary. The Audit Report</p>	<p>Consensus was reached to hold the November 23 regular Board meeting via Zoom.</p> <p>The COVID-19 Update will be moved to the Business Section of the agenda starting at the November 23 meeting.</p>

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	<p>may not be received by the District and routed through the Planning Committee by the December 14 meeting.</p> <p>The possibility of a work session date was discussed. The item will be added to the December Governance Committee meeting agenda.</p>	
<p><b>Be Legendary School Board Leadership Institute</b></p>	<p>At the NDSBA annual convention in October, a session was offered about the Be Legendary School Board Leadership Institute that School Boards can elect to enroll in for professional development. A number of Board members participated in the session. Discussion occurred on if it is something the Fargo School Board would like to elect to participate in. It was noted some Boards that participate would possibly see more growth by enrolling in the program than others; due to the FPS governance model, the FPS Board may not see as much growth or impact than others. The program originates in Texas. Dr. Gandhi shared information on the model, “the Lone Star Governance Model,” and how it is the same as the Be Legendary model. Rebecca Knutson indicated there is an application to participate in the training due to ND DPI by November 30. Boards that participate earn a certificate that is bestowed at the Governor’s education institute in June 2022. The Be Legendary Institute is ESSER funded by the state. Consensus was reached to not apply at this time but to discuss the possibility of professional development training in the future at a work session of the full Board.</p>	<p>Consensus was reached to not apply for the institute at this time. A discussion of Board development will be held at a future work session of the full Board.</p>
<p><b>Policies</b>  <b>A. GP-6, 8, 11, 12, 13 &amp; 14 Monitoring</b>  <b>B. EL-3 Monitoring</b>  <b>C. EL-4 Monitoring</b>  <b>D. EL-11 Monitoring</b>  <b>E. GP-2E Changes</b>  <b>F. EL-10 (Gender Equity Guidance Document)</b></p>	<p>GPs-6, 8, 11, 12, 13 and 14 were monitored at the October 26 Board meeting. Discussion occurred on the suggestions for possible policy changes included in the monitoring document. In particular, discussion occurred on GP-12: Process for Addressing Board Member Violations and suggestions included in the monitoring document on adding a fifth policy point after censure. Consensus was reached to discuss the possibility to update the policy at a work session in order to have a conversation with the full Board on the topic. It was suggested to have alike policies from other organizations to review at that time.</p> <p>ELs-3, 4, and 11 were monitored at the November 9 Board meeting. Discussion occurred on the suggestions for possible policy changes included in the monitoring document. Consensus was reached that policy changes were not needed at this time.</p> <p>A suggested policy change for GP-2E was reviewed; the change lowers the number of Board members needed to call a special meeting from three to two. This change brings the policy in compliance with North Dakota Century Code (NDCC). Board policy cannot be more restrictive than NDCC in this case. Consensus was reached for the changes to be forwarded to the Board on the Consent Agenda for the December 14 meeting.</p> <p>A discussion occurred on the gender equity guidance document administration is working to compile. A Board member asked for the Governance Committee to discuss the topic. Per EL-10, policy point #14, <i>the Superintendent may not fail to Inform the Board of the development of new administrative policies or significant changes to existing policies and facilitate the Board’s input in development of administrative policies which the Board deems controversial.</i> The draft document being created will influence staff processes that may</p>	<p>GP-12 will be added to a future work session agenda item.</p> <p>GP-2E changes will be forwarded to the Board at the December 14 meeting.</p>

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	impact an administrative policy in the future. Discussion occurred. Consensus was reached that a discussion on the topic was not needed at this time.	
<b><i>The next meeting will be held December 22 at 7:30 a.m.</i></b>		