

**Meeting Minutes:** Governance Committee

**Date/Time:** June 10, 2021/7:30 a.m.

**Location:** Board Room

**Start:** 7:30 a.m.

**End:** 8:23 a.m.

**Committee Members Present:** Nikkie Gullickson, Rebecca Knutson, Jim Johnson, Robin Nelson

**Committee Members Absent:** David Paulson

**Non-Committee Members Present:** Jennifer Benson

**Staff Members Present:** Doug Andring, Rupak Gandhi, Jackie Gapp

**Recorder:** Rupak Gandhi

Agenda Item	Discussion – Conclusion	Recommendations/Actions
<b>Approval of May 27 Minutes</b>	The Committee reviewed the minutes of the May 27 committee. It was noted that in Line 12 on the second page a change was needed from “Mr. Knutson” to “Ms. Knutson.” With that change, the committee approved the minutes from the May 27 meeting.	The amended minutes will be posted on the Board’s section of the public website.
<b>Agenda Planning for July Meeting</b>	<p><b><i>Refer to Agenda planner for Third Quarter 2021</i></b></p> <p>Discussion occurred on the topics needed to be included at the July meeting. The agenda topics were set as follows:</p> <p><u>July 13</u></p> <ul style="list-style-type: none"><li>• Reorganization: Canvassing Committee Report, Election of Officers for 2021-22</li><li>• Reports: FEA Report, Superintendent Report, Operational Plan Report, Mobility Report, Grant Revenues and Opportunities Report</li><li>• Consent: Annual July 1 Authorizations, McKinney Vento Grant 2021-22, Award of Bid – Ben Franklin Air Conditioning Upgrade; 2021-22 Student Meals</li><li>• Business: Preliminary Budget Approval, Building Authority Membership; EL-9 Change</li><li>• Board Reports: none</li><li>• Possible executive session</li><li>• <i>Annual meeting of the Building Authority held directly following the meeting</i></li></ul> <p>The committee will discuss GP-2E at a future meeting to discuss how voting occurs at the reorganization meeting.</p> <p>Ms. Knutson will reach out to the FEA President and see if they are planning to participate in summer Board meetings. If FEA says they do not intend to attend, the FEA Report will be removed.</p>	<p>Ms. Knutson will reach out to FEA President and see if they will be attending summer meetings for agenda development.</p> <p>AnnMarie Campbell will send a poll for a date for a summer work retreat.</p>
<b>Policy Monitoring</b> A. EL-5 B. EL-6 C. EL-9	Discussion was held on Executive Limitations monitoring reports for EL-5, EL-6 and EL-9. Consensus was reached to revisit EL-5 #5 for a potential language change at a future Governance Committee meeting. Consensus was reached to adopt the change recommended by administration for EL-9.	EL-5 #5 will be revisited for a potential language change at a future Governance Committee meeting.  Consensus was reached to adopt administration’s recommendation for EL-9.

Agenda Item	Discussion – Conclusion	Recommendations/Actions
<b>In-House Legal Counsel</b>	Dr. Gandhi previously discussed hiring in-house legal counsel for the District at the October 15, 2019 Governance Committee meeting. Dr. Gandhi shared that it would be beneficial to have the service available to the district. He shared that for the last two years, the district has exceeded the budget for legal services. Doug Andring is working on a job description for the position. Dr. Gandhi asked if the Board had anything to include in the job description as the position will also support the Board. Discussion occurred. Administration will move forward with posting the position.	Administration will move forward with posting the in-house counsel position.
<b>Adding Items to Board Meeting Agendas</b>	Robin Nelson and Ms. Knutson shared about the process for adding items to the agenda per Robert’s Rule of Order and Board policy. Additionally, making motions on topics not on the agenda was discussed. Consensus was reached to further discuss this topic at a work session along with GP-2E.	This item will be discussed further at a work session along with GP-2E.
<b>B/SR-5</b>	The committee did not recall the reason the topic was on the agenda. Consensus was reached to move the agenda item to the July 22 Governance Committee meeting.	The item will be placed the July 22 Governance Committee meeting agenda.

***The next meeting will be held July 22 at 7:30 a.m.***