

Meeting Minutes: Governance Committee

Date/Time: March 25, 2021/7:30 a.m.

Location: Board Room

Start: 7:30 a.m.

End: 8:25 a.m.

Committee Members Present: Nikkie Gullickson, Rebecca Knutson, Jim Johnson, Robin Nelson, David Paulson

Committee Members Absent: None

Non-Committee Members Present: Jennifer Benson (via phone)

Staff Members Present: Doug Andring, Missy Eidsness, Rupak Gandhi, Jackie Gapp, Robert Grosz

Recorder: AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Approval of February 25 Minutes	The Committee reviewed and approved the minutes from the February 25 meeting.	The minutes will be posted on the Board's section of the public website.
Agenda Planning for April Meetings	<p><i>Refer to Agenda planner for Second Quarter 2021</i> Discussion occurred on the topics needed to be included at the April meetings. The agenda topics were set as follows:</p> <p><u>April 13</u></p> <ul style="list-style-type: none">• Reports: FEA Report, Superintendent Report, R-SI: Community Outreach and Communications Monitoring – FPS Leadership Academy• Consent: none at this time• Business: FEA Petition• Board Reports: none at this time• Possible executive session for contract negotiations• Possible executive session for nonrenewal of teacher contracts <p><u>April 27</u></p> <ul style="list-style-type: none">• Reports: Legislative Recap, FEA Report, Superintendent Report, R-SI: Community Outreach and Communications Monitoring – Communications• Consent: EL-5 & 6 Monitoring; Award of Bids for Bottled and Canned Beverages• Business: 2022-23 Calendar Approval; Recognition of FEA as Representative Organization• Board Reports: NSBA Sharing• Possible executive session <p>FEA representatives have not been present at recent meeting to provide a report. President Knutson has not been notified of their inability to attend meetings. Consensus was reached to leave the report item on the agenda.</p> <p>It was indicated the Legislative Recap at the April 27 meeting may be a longer report due to the wrap of the legislative session.</p> <p>Discussion occurred on length of reports at Board meetings. Currently, presenters are given a directive to limit reports to 15 minutes, allowing for discussion after. Discussion occurred on possibility limiting report times. Missy Eidsness noted that a report that typically goes longer is the School Improvement Plans (SIP) reports by buildings; five</p>	<p>Consensus was reached to:</p> <ul style="list-style-type: none">• Include an FEA Report.• Continue with reports as current.• Include the COVID-19 Instructional Plan Committee update with the Superintendent Report.

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	<p>buildings usually report. If needed, those reports could be spread out or handled in a different way. Chair Knutson noted that that could be discussed in the future. Consensus was reached that no changes were needed at this time, but the length of reports should be noted and monitored as we continue for length.</p> <p>Doug Andring noted that administration may need to add agenda items to the April 13 agenda for possible nonrenewal of teacher contracts.</p> <p>Consensus was reached that the COVID-19 Instructional Plan Committee meeting reports will be moved to be included with the Superintendent Report item. Dr. Newman can add information about the committee at that report time.</p>	
<p>Superintendent Evaluation Forms</p>	<p>Discussion occurred on if there is a desire to review the superintendent evaluation process and the forms that are used to evaluate the superintendent. A lunch and learn from NDSBA recently focused on superintendent evaluation process and a Board member asked for it to be considered. Consensus was reached that Rebecca Knutson and Nikkie Gullickson will review the process, using the NDSBA lunch and learn information, and bring back any recommendations they may find for possible changes.</p>	<p>Rebecca Knutson and Nikkie Gullickson will review the superintendent evaluation process and bring any recommendations to a future meeting.</p>
<p>GP-7: Committee Member/Non-Member Participation Review</p>	<p>At the March 9 Board meeting, Jennifer Benson requested that the Governance Committee review GP-7: Committee Structure. Rebecca Knutson provided Board members with information regarding GP-7 and recent changes to the policy. At this time, in its opening paragraph, reads:</p> <p><i>A committee is a Board committee only if its existence and charge come from the Board and its work is intended to support the Board’s work, whether or not Board members serve on the committee. The only Board committees are those listed in this policy. All Board members are welcome to attend committee meetings as audience members if not assigned to that committee. Board members may add an item to a committee agenda by contacting the committee chair. The Superintendent and Cabinet members serve as resources for the committees. All committee meetings are public meetings subject to North Dakota open meeting statutes regarding public notice and written records.</i></p> <p>A concern has been raised by the recent change to the policy in this sentence: <i>All Board members are welcome to attend committee meetings as audience members if not assigned to that committee.</i></p> <p>Discussion occurred on recognizing non-committee members during a committee meeting. Consensus was reached that no policy change is needed at this time. Board members are encouraged to reach out to committee chairs to share information or ask questions if they exist on committee work or prior to a committee meeting. Committee chairs will continue to lead meetings and call on committee members or audience members as they see fit at a committee. Committees will proceed as they have been being held. The preference is for committees to focus on their work by the committee members. Non-committee members should contact the chair if any particular information is needed to be brought forth to the committee.</p>	
<p>Policy Monitoring A. B/SR: 1-5</p>	<p>B/SR-1-5 was monitored for compliance at the February 23 Board meeting. The monitoring document included comments and suggestions, which the committee reviewed and</p>	

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	discussed. Discussion occurred on how the Governance Committee reviews the Board remarks included in monitoring documents. Consensus was reached that the Board remarks will be reviewed by administration and the Governance Committee will continue to focus on policy changes suggestions. It was noted that a review of B/SR 1-5 to be considered for a future work session agenda.	Consensus was reached that Board remarks in monitoring documents will be reviewed by administration and the Governance Committee will continue to focus on policy changes suggestions.
<i>The next meeting will be held April 22 at 7:30 a.m.</i>		