

**Meeting Minutes:** Governance Committee

**Date/Time:** February 25, 2021/7:30 a.m.

**Location:** Board Room

**Start:** 7:31 a.m.

**End:** 8:52 a.m.

**Committee Members Present:** Nikkie Gullickson, Rebecca Knutson, Robin Nelson, David Paulson

**Committee Members Absent:** Jim Johnson

**Non-Committee Members Present:** Jennifer Benson (via phone)

**Staff Members Present:** Doug Andring, Missy Eidsness, Rupak Gandhi, Jackie Gapp, Robert Grosz

**Recorder:** AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
<b>Approval of January 28 Minutes</b>	The Committee reviewed and approved the minutes from the January 28 meeting.	The minutes will be posted on the Board's section of the public website.
<b>Agenda Planning for March Meetings</b>	<p><b><i>Refer to Agenda planner for First Quarter 2021</i></b> Discussion occurred on the topics needed to be included at the March meetings. The agenda topics were set as follows:</p> <p><u>March 8 ~ Work Session</u> Standard of Effort Report Long Range Financial Plan - Elementary Planning Considerations EL-14: District Calendar 2021 Negotiations Preparations - Contract review - Executive session for negotiations strategy GAC/Legislative Process</p> <p><u>March 9</u></p> <ul style="list-style-type: none"><li>• Music in Our Schools Month – Student Performance</li><li>• Reports: R/SI-2: STEAM Monitoring – Visual Arts – High School; Ukeru Report; FEA Report; Superintendent Report; COVID-19 Instructional Plan Committee Update; Legislative Update</li><li>• Consent: Award of Bids – District Office Renovations; GP-9 Changes; EL-13 Changes</li><li>• Business: Superintendent Evaluation; Career Workforce academy Operational Agreement</li><li>• Board Reports: none</li></ul> <p><u>March 23</u></p> <ul style="list-style-type: none"><li>• Music in Our Schools Month – Student Performance</li><li>• Reports: R/SI-2: STEAM Monitoring – Music &amp; Foreign Languages; R/SI-1: Academic Performance – Graduation Rate Data; R/SI-1: Academic Performance – MAP Data; FEA Report; Superintendent Report; COVID-19 Instructional Plan Committee Update; Legislative Update</li><li>• Consent: February Financial Reports; EL-14: District Calendar Monitoring</li><li>• Business: R/SI-6: Equitable Resources and Planning Monitoring – Long Range Financial Plan and Long Range Financial Plan</li></ul>	

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	<ul style="list-style-type: none"> <li>• Board Reports: none</li> <li>• Possible executive session</li> </ul>	
<b>Work Session</b>	<p>Discussion occurred on if a work session, which is scheduled for Monday, March 8. Agenda items were set as follows:</p> <ul style="list-style-type: none"> <li>• Standard of Effort Report (~1 hour)</li> <li>• Long Range Financial Plan (~1/2 hour) <ul style="list-style-type: none"> <li>• Elementary Planning Considerations</li> </ul> </li> <li>• EL-14: District Calendar (~1 hour)</li> <li>• 2021 Negotiations Preparations (~2 hours) <ul style="list-style-type: none"> <li>• Review of Contract</li> <li>• Executive session for negotiations strategy</li> </ul> </li> <li>• GAC/Legislative Process (~1/2 hour)</li> </ul> <p>The work session will start at 9:00 a.m. Lunch will be provided at the work session.</p>	
<b>Superintendent Evaluation</b>	<p>A superintendent evaluation must be completed in compliance with state statute by March 15. All Board members completed an evaluation, and the compiled evaluation was reviewed by the committee. The evaluation will be forwarded to the Board for acceptance at the March 9 meeting. Discussion occurred about the superintendent evaluation process due to a recent Lunch and Learn offered by NDSBA. Consensus was reached to take the information in the NDSBA Lunch and Learn to review the FPS superintendent evaluation process. Rebecca Knutson will review the information and speak to Dr. Gandhi.</p>	<p>The evaluation will be forwarded to the Board for acceptance at the March 9 meeting.</p> <p>A review of the superintendent evaluation process will occur utilizing the NDSBA Lunch and Learn content.</p>
<b>2021-22 School Calendar</b>	<p>Dr. Gandhi shared about the Calendar Committee process and the development of a calendar for presentation to the Board for approval each year. Two years ago, changes occurred to NDCC for calendar requirements. Due to that, EL-14 was updated to include requirements for the FPS school calendar. Per legislation currently being considered in the ND legislature, administration seeks additional clarification to EL-14 in order to be in compliance with policy. Dr. Grosz shared more about calendar parameters, the Calendar Committee, EL-14 and the 2022-23 draft calendar. Discussion occurred about school calendars, EL-14, and 190-day teacher contract. Consensus was reached to add this item to the work session agenda for full Board discussion.</p>	<p>The topic of EL-14 will be added to the work session agenda.</p>
<b>GP-9 Discussion</b>	<p>At the January 26 Board meeting, GP-9 was monitored for compliance. At the January Governance Committee meeting, the Governance Committee reviewed a suggestion for a policy revision from the monitoring document. The committee reached consensus to forward the update to the Board at the February 9 meeting. At the February 9 Board meeting, the memo was pulled from the Consent Agenda and discussed. At that meeting, the Board took no action on the policy changes but reached consensus to send it back to the committee for additional discussion. Discussion occurred about GP-9, the suggested changes and the mean of policy point 2, a-c. The committee reconfirmed the suggested changes. Consensus was reached to send it back to the Board via the Consent Agenda on the March 9 meeting.</p>	<p>Consensus was reached to send GP-9 to the Board at the March 9 meeting.</p>
<b>Policies</b> A. EL-12 B. EL-13	<p>EL-12 and EL-13 were monitored for compliance at the February 9 Board meeting. Discussion occurred on the monitoring documents. Committee members discussed the need for Board members to seek answers to any questions they may have prior to</p>	

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	<p>completing monitoring documents instead of referencing questions in the monitoring document. Discussion occurred on a potential change to EL-13, as suggested by administration in the monitoring document. Consensus was reached to support the change and forward it to the Board for approval.</p>	<p>A change to EL-13 will be sent to the Board at the March 9 meeting.</p>
<p><b><i>The next meeting will be held March 25 at 7:30 a.m.</i></b></p>		