

Meeting Minutes: Governance Committee

Date/Time: January 28, 2021/7:30 a.m.

Location: Board Room

Start: 7:30 a.m.

End: 8:45 a.m.

Committee Members Present: Nikkie Gullickson, Jim Johnson, Rebecca Knutson, Robin Nelson, David Paulson

Committee Members Absent: none

Non-Committee Members Present: Jennifer Benson (via phone)

Staff Members Present: Missy Eidsness, Rupak Gandhi, Jackie Gapp, Robert Grosz

Recorder: AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Approval of December 17 Minutes	The Committee reviewed and approved the minutes from the December 17 meeting.	The minutes will be posted on the Board's section of the public website.
Agenda Planning for February Meetings	<p><i>Refer to Agenda planner for First Quarter 2021</i> Discussion occurred on the topics needed to be included at the February meetings. The agenda topics were set as follows:</p> <p><u>February 9</u></p> <ul style="list-style-type: none">• Reports: COVID-19 Instructional Plan Committee Update; Superintendent Report; FEA Report; Legislative Update; Student Mobility Report; R/SI-2: STEAM Monitoring (CTE Month) – Career Pathways and Curriculum• Consent: Pledge of Assets; EL-12 and 13 Monitoring; Award of Proposal – Network Upgrades; GP-2E, GP-8E, GP-9 Changes• Business: Attendance Boundaries Implementation Plan; Davies Turf• Board Reports: none• Possible executive session under NDCC § 44-04-19.1(2) and (5) for attorney consultation regarding pending civil litigation and to receive its attorneys advice and guidance on the legal risks, strengths, and weaknesses of an action which, if held in public, would have an adverse fiscal effect on the District. <p><u>February 23</u></p> <ul style="list-style-type: none">• Reports: COVID-19 Instructional Plan Committee Update; Superintendent Report; FEA Report; Legislative Update; IT Report; R/SI-1: Academic Performance – Graduation Rate Data; R/SI-6: Long Range Facility Plan and Long Range Financial Plan• Consent: January Financial Reports; B/SR: 1-5• Business: none• Board Reports: none• Possible executive session	<p>The Planning Committee meets on Friday, January 29; potential recommendations from the meeting may be forwarded to the Board and added to February meeting agendas.</p> <p>The COVID-19 Instructional Plan Committee Update agenda item for the February 23 meeting will be dependent upon if the committee meets prior to the Board meeting. If the committee does not meet, consensus was reached the agenda item is not needed.</p>
Board Meeting Location	Rebecca Knutson has been asked to consider bringing the Board meetings back to the Board Room at the District Office instead of at the South High School theatre, which has been used as a meeting location due to COVID-19. Discussion occurred. Consensus was reached to move the meetings back the Board Room. The committee acknowledged that Board members would need to sit two members per table again; Board members and meeting participants will wear masks at all times during the meeting. The transition to the Board Room will occur for the February 9 meeting. Consensus was reached to have	Consensus was reached to transition Board meetings back to the Board

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	Rebecca Knutson write thank you notes to South High School, David Wilhelmi and the IT Team for their work in having the meetings at a South High School. AnnMarie Campbell will cancel the reservations of the theatre at South High School.	Room starting with the February 9 meeting.
Committee Meeting Share Outs at Board Meetings	Rebecca Knutson encouraged committee chair members to share more information at committee report time at Board meetings. She asked that reports go into more detail than committee meeting date and times, but that committee chairs share what was discussed at the committee meetings. Discussion occurred. Consensus was reached that committee chairs will provide share outs on committee meetings at a high level. Consensus was reached to continue to encourage Board members to share about their committee and liaison meetings that have occurred. Consensus was reached that Board members do not need to share that they attended Board standing committee meetings. Consensus was reached to share items that have occurred, not upcoming meetings that Board members will be attending in the future.	Rebecca Knutson will send a message to Board members about what to include during the Board Reports section of the meeting agenda.
Winter Retreat	Discussion occurred on if a winter retreat/work session is needed to be scheduled, and if so, what dates might be suggested to Board members for scheduling. Consensus was reached to hold the meeting the latter part of February or the early part of March. Possible items for a retreat/work session agenda were suggested as follows: <ul style="list-style-type: none"> • 2021 Negotiations Preparations • Long Range Financial Plan • Standard of Effort Report AnnMarie Campbell will send out a Doodle poll to Board members to determine a date of a retreat. Board members will be encouraged to send in suggested agenda items.	AnnMarie Campbell will send a Doodle poll for a work session date.
Policies A. EL-11 Discussion B. GP-2E Changes C. GP-8E Changes	<p>Discussion occurred on EL-11, which was monitored for compliance at the November 10 regular Board meeting. Comments were included on the monitoring report that the Board member who wrote them wanted to be discussed by the committee. The difference in coherence governance monitoring and policy governance monitoring was discussed, as a suggested monitoring report as a model to change to was provided by a Board member. Consensus was reached that no changes were needed at this time.</p> <p>At the last Governance Committee meeting, potential policy changes to GP-2E were discussed for the recognition of audience section of the policy. Rebecca Knutson and AnnMarie Campbell were charged to work on potential policy changes and bring them back to the committee, which were presented. Discussion occurred on the suggested changes. Consensus was reached to bring the policy change forward to the Board at the February 9 meeting.</p> <p>At the last Governance Committee meeting, a suggestion to monitor EL-7, 8, 9, and 19 only once per year was discussed; administration was charged with determining which months would be best to monitor the policies. Administration presented possible changes to GP-8E. Consensus was reached to bring the policy change forward to the Board at the February 9 meeting.</p>	GP-2E and GP-8E changes will be brought to the Board at the February 9 meeting.
Policy Monitoring A. GP-3, 9, 10 Monitoring	Rebecca Knutson asked committee members if policy language needs to be added to Board policies about the acceptance of Board homework monitoring and associated homework deadlines set by the Board secretary. AnnMarie Campbell sets homework	

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	<p>monitoring deadlines, which are communicated to Board members. Homework not completed on time is not included in Board meeting materials or Governance Committee meeting materials. A Board member did not make a recent deadline and wishes their homework to be forwarded to the Governance Committee for inclusion in conversation. Discussion occurred. Consensus was reached to not accept late homework for inclusion in Board meeting materials or inclusion in discussion at Governance Committee meetings. It was determined that a policy change is not needed.</p> <p>Discussion occurred on GP-3, 9 and 10 monitoring report from the January 26 regular Board meeting. A suggestion for a policy change to GP-9 was reviewed. Consensus was reached to forward the suggested change to the Board at the February 9 meeting.</p>	<p>Consensus was reached that late homework submitted by Board members is not accepted.</p> <p>GP-9 changes will be brought to the Board at the February 9 meeting.</p>
<p><i>The next meeting will be held February 25 at 7:30 a.m.</i></p>		