

**Meeting Minutes:** Governance Committee

**Date/Time:** November 19, 2020/7:30 a.m.

**Location:** Board Room

**Start:** 7:30 a.m.

**End:** 8:22 a.m.

**Committee Members Present:** Nikkie Gullickson (via phone), Jim Johnson, Rebecca Knutson, Robin Nelson (via phone), David Paulson

**Committee Members Absent:** none

**Non-Committee Members Present:** none

**Staff Members Present:** Doug Andring, Missy Eidsness, Rupak Gandhi, Robert Grosz

**Recorder:** AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
<b>Approval of October 20 Minutes</b>	The Committee reviewed and approved the minutes from the October 20 meeting.	The minutes will be posted on the Board’s section of the public website.
<b>Naming Process</b>	The Board will be discussing naming options for Woodrow Wilson High School at the November 24 meeting. AnnMarie Campbell asked what type of process the Board would like to use to narrow down the name list at the meeting. Discussion occurred. Consensus was reached that at the November 24 meeting, the Board would hear information from David Burkman from the staff and students, a force ranking exercise will occur to narrow down the list to the top 5 names and discussion would occurred on the top 5. The top 5 would then be forwarded to the meeting on December 8 meeting where discussion will continue and another force ranking would occur to help narrow the focus further. Then a motion would need to be made to select the final name.	At the November 24 meeting, Board members will complete a forced ranking to narrow down name options to a top 5. The final name will be selected from the top 5 at the December 8 meeting.
<b>Agenda Planning for December Meeting</b>	<b><i>Refer to Agenda planner for Fourth Quarter 2020</i></b> Discussion occurred on the topics needed to be included at the December meetings. The agenda topics were set as follows:  <u>December 8</u> <ul style="list-style-type: none"><li>• Staff Reports: COVID-19 Instructional Plan Committee Update; Superintendent Report; FEA Report; Enrollment Projections &amp; Demographics Report</li><li>• Consent: Monitoring Reports of EL-7, 8, 9, 10; GP-2E Changes; GP-8 Changes</li><li>• Business: School Renaming Decision; 2020 Audit Report; Attendance Boundaries</li><li>• Board Reports: none</li><li>• Possible executive session</li></ul>	
<b>Mask Wearing Protocol at Board and Committee Meetings</b>	Rebecca Knutson asked for feedback on if Board members and administrators should wear masks during public meetings even if six feet of distance is available between individuals. She indicated she would be wearing her mask at meetings as a personal choice. Discussion occurred. Consensus was reached that Board members may wear their masks if they choose; there will be no requirement to wear masks if Board members are more than six feet apart.	Board members may wear masks if they choose; there will be no requirement to wear masks if Board members are more than six feet apart.
<b>Proposed Change to GP-2E</b>	At last meeting, consensus was reached to have AnnMarie Campbell and Rebecca Knutson review the agenda listing in GP-2E for potential changes and bring it back to the committee. A draft of GP-2E was presented and discussed. Consensus was reached to bring the drafted changes to the November 24 Board meeting under the Consent Agenda.	Drafted changes to GP-2E will be forwarded to the Board at the November 24 meeting.
<b>June Meetings</b>	Dr. Gandhi shared about Cabinet leave time and the need to be able to use leave at some point in the year. At times, it is difficult to take leave during the year or summer, based on Board meetings. Dr. Gandhi asked committee members if the Board would be willing to have	

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	<p>only one meeting in June 2021 to allow for Cabinet members to take leave during the summer. Discussion occurred. Consensus was reached to drop the June 22 meeting, but the June 8 meeting will be kept. Statutorily, the Board needs to hold one meeting in a month. It was confirmed that this would be only for this school year. Any future years would need to be discussed at a different time. In election years, the second meeting in June is usually needed.</p>	<p>The June 22, 2021 regular Board meeting will be cancelled.</p>
<p><b>December Meeting Date</b></p>	<p>The next Governance Committee meeting is scheduled for December 24. After discussion, the meeting was rescheduled to December 17; the Negotiations Committee will meet directly following the Governance Committee meeting.</p>	<p>The next Governance Committee meeting will be held on December 17, with the Negotiations Committee meeting directly following.</p>
<p><b>Policy Monitoring</b>  <b>A. GP-6, 8, 11, 12, 13 &amp; 14</b>  <b>B. EL-3 Monitoring</b>  <b>C. EL-4 Monitoring</b>  <b>D. EL-11 Monitoring</b></p>	<p>Committee members reviewed recent policy monitoring documents. Discussion occurred on comments included in the GP-6, 8, 11, 12, 13 and 14. Consensus was reached to update GP-8 to reflect the new name of the Communications, Engagement and Advocacy Committee. The change will be brought to the Board at the November 24 Board meeting under the Consent Agenda.</p> <p>Recent Executive Limitations monitoring documents were reviewed. Dr. Gandhi noted the disclaimer added to administration’s interpretation in the monitoring documents. Discussion occurred. The EL-11 monitoring document was reviewed. Consensus was reached that no action was needed on the EL-11 monitoring report.</p> <p>The EL-3 monitoring document was reviewed. Discussion occurred. Dr. Gandhi addressed a claim in the report that administration is not compliant with a policy point due to an email claiming a Title IX violation; Dr. Gandhi noted that a Title IX violation is a federal policy issue. FPS has had not had policy Title IX violation and should not be rated not compliant due to one email. Discussion occurred. Rebecca Knutson will speak to the Board member about the comment in the monitoring report.</p> <p>Doug Andring provided information on the updated definition for the basis of discrimination and harassment. Administration recommends having EL-3 and EL-4 align to the Administrative Policy that was based on a NDSBA sample policy. Discussion occurred between the two definitions. Administration will consult on the differences in the statements with the District’s attorney and bring back information to the committee.</p>	<p>A change to GP-8 will be brought to the November 24 meeting for approval.</p> <p>Administration will consult on the differences in the definition statements with the District’s attorney and bring back information to the committee.</p>

***The next meeting will be held December 17 at 7:30 a.m.***