

**Meeting Minutes:** Governance Committee

**Date/Time:** October 20, 2020/7:30 a.m.

**Location:** Board Room

**Start:** 7:30 a.m.

**End:** 8:54 a.m.

**Committee Members Present:** Nikkie Gullickson, Jim Johnson, Rebecca Knutson, Robin Nelson, David Paulson

**Committee Members Absent:** none

**Non-Committee Members Present:** none

**Staff Members Present:** Doug Andring, Missy Eidsness, Jackie Gapp, Rupak Gandhi, Robert Grosz

**Recorder:** AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
<b>Approval of September 24 Minutes</b>	The Committee reviewed and approved the minutes from the September 24 meeting.	The minutes will be posted on the Board’s section of the public website.
<b>Renaming Process</b>	At the October 13 Board meeting, Board members rescinded the name of Woodrow Wilson High School effective for the 2021-22 school year. The renaming process needs to now commence. Administration presented a renaming process in compliance with AP 3260. Discussion occurred.	Administration and the Communications Team will now commence the process, which will begin on October 26 with public submissions being accepted.
<b>Agenda Planning for November Meetings</b>	<p><b><i>Refer to Agenda planner for Fourth Quarter 2020</i></b> Discussion occurred on the topics needed to be included at the November meetings. The agenda topics were set as follows:</p> <p><u>November 10</u></p> <ul style="list-style-type: none"><li>• Staff Reports: COVID-19 Instructional Plan Committee Update; Superintendent Report; Safety &amp; Emergency Management Report; Professional Development Report</li><li>• Consent: Monitoring of EL-3, 4, 11</li><li>• Business: Superintendent Evaluation, FEA Petition</li><li>• Board Reports: none</li><li>• Possible executive session</li></ul> <p><u>November 24</u></p> <ul style="list-style-type: none"><li>• Staff Reports: Superintendent Report; COVID-19 Instructional Plan Committee Update; Virtual Academy Report</li><li>• Consent: October Financial Reports; Recognition of FEA as Representative Organization</li><li>• Business: School Renaming Discussion</li><li>• Board Reports: none</li><li>• Possible executive session</li></ul> <p>Discussion occurred on recent guidance released by NDSBA on essential workers. If a restart plan does not address school staff being deemed essential workers, NDSBA advises school boards discuss the possible designation as it means different things for work attendance and quarantining. Consensus was reached to add this item to the October 27 meeting as a Business Item.</p> <p>Discussion occurred on recent communication that Dr. Newman and President Knutson received on advocating for a mask mandate. Mayor Mahoney issued a mask mandate</p>	Essential Worker Designation will be added to the October 27 Business section.

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	<p>recommendation on October 19. Consensus was reached that no action is needed at this time.</p> <p>Discussion occurred on adding a standing item on Board agendas regarding COVID-19. Consensus was reached to have a standing COVID-19 Instructional Plan Committee Update on each agenda under Staff Reports starting with the November 10 meeting. Both administration and Dr. Newman can provide information to Board members at that time.</p> <p>Discussion occurred about providing a bonus to all FPS staff members due to the pandemic. David Paulson brought it up at a recent Negotiations Committee meeting. He suggested providing full-time staff receive \$300 and part-time staff receive \$200. Discussion occurred about process, how many staff members the District has, and the need to delineate what staff members would receive the bonus. Consensus was reached to have the discussion forwarded to the Planning Committee for further discussion and a review of funding.</p> <p>Discussion occurred on the Attendance Boundaries discussion at the October 27 meeting and if the Board needs to have a forced ranking completed at the Board meeting in order to help the Board meet consensus on attendance boundaries. Consensus was reached to have Board members completed a forced ranking.</p>	<p>A COVID-19 Instructional Plan Committee Update will be added to meeting agendas under Staff Reports starting with the November 10 meeting.</p> <p>The Planning Committee will further discuss a possible bonus to staff members.</p> <p>Board members will complete a forced ranking of attendance boundaries.</p>
<b>Board Agenda Structure</b>	<p>At the work session, consensus was reached to have the Governance Committee review the possibility of changing the name of Staff Reports to Board Education, and reorganizing the Business section of the agenda to note required actions by which type of requirement – Board policy, legislative requirement, or superintendent request. Discussion occurred. Consensus was reached to not change the Board agenda for the Business Section, but to have that be the litmus test for the Governance Committee on how items get on the Business Section. Consensus was reached to look at changing the Staff Reports agenda item to Board Education; this change would need to come through a policy change to GP-2E. Rebecca Knutson and AnnMarie Campbell will work on an update to GP-2E and bring it back to the next Governance Committee meeting for further review and discussion.</p>	<p>Rebecca Knutson and AnnMarie Campbell will work on an update to GP-2E and bring it back to the next Governance Committee meeting.</p>
<b>FEA Report Agenda Item at Board Meetings</b>	<p>A request to discuss the FEA report agenda item by the committee was given to Chair Knutson. This agenda item was added to the committee agenda due to the recent letter to the FEA about dissolving the COVID-19 Instructional Plan Committee and that the FEA can provide their feedback to the Board during their FEA Report at Board members. Discussion occurred on the agendas item. In 2016, then FEA President David Marquardt asked for feedback on what should be included in the report. Feedback was provided that the Board's position is the content for the report is up to him; however, the Board would appreciate receiving additional information on the structure of the FEA, its roles and responsibility, membership numbers, etc. Discussion occurred if content of FEA reports at the Board need to be discussed in the ground rules of negotiations. David Paulson will speak to the Negotiations Committee about this topic.</p>	<p>The Negotiations Committee will work to set ground rules for Negotiations with the FEA.</p>
<b>Superintendent Evaluation</b>	<p>A superintendent evaluation must be completed in compliance with state statute by November 15. All Board members completed an evaluation and the compiled evaluation was reviewed by the committee. Discussion occurred. Consensus was reached to update the bottom of the evaluation to have a check mark and the line "Satisfactory per the majority of</p>	

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	the Board.” The evaluation will be forwarded to the Board for acceptance at the November 10 meeting.	The evaluation will be forwarded to the Board for approval at the November 10 meeting.
<b>Proposed Change to GP-12</b>	At the September 24 Governance Committee meeting, discussion occurred on potential changes for GP-12. At that meeting, consensus was reached to have Rebecca Knutson and AnnMarie Campbell work on the policy and bring it back to the committee for further discussion. A draft of GP-12 was presented and discussed. Consensus was reached to have this updated policy forwarded to the Board at the October 27 meeting under Consent Agenda.	GP-12 will be forwarded to the Board for approval at the October 27 meeting.

***The next meeting will be held November 19 at 7:30 a.m.***