

Meeting Minutes: Governance Committee

Date/Time: August 21, 2020/7:30 a.m.

Location: South High School, Room C30

Start: 7:32 a.m.

End: 8:31 a.m.

Committee Members Present: Nikkie Gullickson, Jim Johnson, Rebecca Knutson, Robin Nelson, David Paulson

Committee Members Absent: none

Non-Committee Members Present: Jennifer Benson (via phone), Tracie Newman (via phone)

Staff Members Present: Doug Andring, Missy Eidsness, Jackie Gapp, Rupak Gandhi, Robert Grosz

Recorder: AnnMarie Campbell

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Approval of July 23 Minutes	The Committee reviewed and approved the minutes from the July 23 meeting.	The minutes will be posted on the Board’s section of the public website.
Agenda Planning for September Meetings	<p><i>Refer to Agenda planner for Third Quarter 2020</i> Discussion occurred on the topics needed to be included at the September meetings. The agenda topics were set as follows:</p> <p><u>September 8</u></p> <ul style="list-style-type: none">• Staff Reports: FEA Report, Superintendent Report, Senior High Exit Surveys, Summer School Report, R/SI-1: Academic Performance – NDSA Data, R/SI-1: Academic Performance – AP Data, R/SI-1: Academic Performance – Enrollment Data (Concurrent Enrollment Course Credits), R/SI-1: Academic Performance – AIMSplus Data, R/SI-1: Academic Performance - ACCESS Data• Consent: Annual Compliance Report, Monitoring of GP-1, 2, 3, School District Financial Report, Consolidated Federal Programs Application, Award of Bid – Groups Department Pickup• Business: Health Insurance Recommendation, Operational Plan Approval for 2020-21, Strategic Plan Reapproval, Bond Sale – Explorer Academy• Board Reports: Appoint NDSBA Convention Delegates <p><u>September 22</u></p> <ul style="list-style-type: none">• Budget Public Hearing at 6:00 p.m.• Staff Reports: FEA Report, Superintendent Report, Student Wellness Family Facilitator Report, R/SI-4: Engagement & Experience in Co-Curricular Activities Monitoring• Consent: Results Policies Revisions, Annual Approval of AP 4715, August Financial Reports, Monitoring of GP-4, 5, 9, 10, Monitoring of EL-16• Business: Budget Final Approval• Board Reports: Committee Work Goals <p>AnnMarie Campbell will review the agenda planners and find a time for an annual report from Tamara Uselman, director of equity and inclusion.</p> <p>Dependent upon committee work, there may be action ready from the Planning Committee on attendance boundaries and from the Communications, Engagement and Advocacy Committee on policy work. Agenda items will be added to meeting agendas as needed.</p>	

Agenda Item	Discussion – Conclusion	Recommendations/Actions
Format Review of Executive Limitations Policy Monitoring Documents	<p>Former Board member John Rodenbiker provided thoughts on policy monitoring documents prior to the conclusion of this term on the Board. The email he provided then-President Robin Nelson was distributed to the committee. Discussion occurred. Board Policy B/SR-5 stipulates the evaluation and monitoring process. Consensus was reached the responses used on documents will be “compliant” and “not compliant.” Consensus was reached that suggestions for policy changes need to be included in the bottom portion of the monitoring documents, with the suggested edits to the policy specifically noted. Consensus was reached that Rebecca Knutson and AnnMarie Campbell will create a short paragraph of directions to be added to the top of the monitoring documents and will work together to update the monitoring document overall. Consensus was reached to remove the previous year’s monitoring column from the monitoring documents. Consensus was reached to review the updated monitoring document at a Governance Model training.</p>	<p>The updated monitoring document will be reviewed with Board members at the Governance Model training.</p>
Woodrow Wilson High School Renaming Process	<p>Dr. Gandhi and Rebecca Knutson shared about next steps in the process of examining the name of Woodrow Wilson High School per the August 11 Board meeting action. The Communications, Engagement and Advocacy Committee will be meeting to develop a renaming process to place in policy and bring that back to the Board. The committee will be meeting in early September.</p>	
Work Session for Governance Model Training	<p>Discussion occurred on possibly having a training or work session on Policy Governance; when and how the training will be conducted was discussed. Consensus was reached to order policy governance books by Carver for Board members to read prior to the work session. Jim Johnson volunteered to lead the work session. Discussion occurred on other topics possibly needed to be on a work session agenda. Consensus was reached to have “Potential Budget Considerations” on the work session agenda, which will include school efficiencies, programs and class size considerations. A suggestion was made to hold the work session on Monday, October 12 for the entire morning. AnnMarie Campbell will send out an email to Board members to see if the date works for the remainder of the Board members.</p>	<p>AnnMarie Campbell will send an email to Board members to see if October 12 will work for a work session.</p>
<p><i>The next meeting will be held Thursday, September 24 at 7:30 a.m.</i></p>		