

COVID-19 INSTRUCTIONAL PLAN COMMITTEE

Meeting Minutes

September 8, 2020 • 7:00 a.m. • Zoom

Present: Doug Andring, Becky Atkins, Melissa Burkland, Andy Dahlen, Rupak Gandhi, Robert Grosz, Missy Eidsness, Rebecca Folden, Joel Fremstad, Keith Lehman, Shane Martin, Jenifer Mastrud, Mackenzie McCormick, Blake Mikesell, Brenton Nesemeier, Tracie Newman, Scott Stengrim, Payton Thimjon

Absent: none

The meeting began at 7:00 a.m. Dr. Gandhi thanked committee members for serving on the committee and for their work. Future meeting dates of the committee were reviewed. At the September 21 meeting, the model will be applied for a possible plan level change starting October 5.

Norms for the committee were reviewed and included:

- Begin on time and end on time
- Stay on agenda
- Avoid side conversations
- Respect questions
- Listen respectfully
- Probe ideas; do not criticize people
- Monitor your own airtime
- Assume goodwill
- Speak with one voice after a decision

The committee was reminded of the four guiding principles included in the FPS Smart Restart Plan, which include:

- Ensure the safety and well-being of all students and employees.
- Promote equity and accessibility to learning for all students.
- Provide instructional delivery systems to meet the needs of all students
- Foster positive relationships and interactions

The committee discussed specifics about the model that was adopted at the last committee meeting to help decide the appropriate Level for FPS based on localized COVID-19 data. It was decided that for consistency and alignment, the FPS Plan Levels should mirror the sentiments of the instructional plan levels in the model. Therefore, the FPS Smart Restart Plan will be revised to include the following information:

In Level 3 – Hybrid Instruction, middle school and high school students will not transition to online learning beginning October 5. Students will continue in the A/B rotation that is currently taking place.

Guided Practice Centers for elementary students will not be located/held at all FPS middle and high school buildings. Instead, Guided Practice opportunities will be held in available spaces throughout the district, which include a combination of elementary and secondary buildings (more information will be shared soon on Guided Practice Centers).

COVID-19 case data was presented by Brenton Nesemeier. An increase in positive cases has occurred due to mass testing at the college level. The 14-day rolling average of new cases is 41.79 cases. When the model is used, it would place the instructional plan Level in hybrid. Mass testing information and

data was reviewed; discussion occurred on testing and testing related protocols for those being tested for COVID-19 and contact tracing/close contacts.

Doug Andring provided staff absence data for August 24 through September 4. At this time, staff absence data is tracking similar to the first week of school last year.

The committee decided the same data presented in this meeting will be presented in future meetings to the committee.

Reflections on the first week of school were shared from committee members.

The next committee meeting was confirmed for September 21. The meeting concluded at 8:02 a.m.