

VIRTUAL ACADEMY REQUEST FORM
FOR THE 22-23 SCHOOL YEAR (*one form per student*)
Fargo Public Schools - Elementary K-5

Virtual Academy for the 2022-23 school year will be provided through the North Dakota Center for Distance Education (NDCDE). NDCDE provides an asynchronous learning environment (various forms of digital and online learning in which students learn from instruction—such as prerecorded video lessons or game-based learning tasks that students complete on their own) aligned to the North Dakota State Standards.

Elementary

- Students can communicate with their NDCDE instructors as needed through the use of email, phone/text, and web conferencing.
- Students and learning coach will schedule a weekly video meeting with a NDCDE instructor one time per week to review progress and provide assistance.
- Elementary students will be enrolled in Math, Science, Social Studies, English, Art, Technology, Physical Education, and Health.
 - Parents/guardians will assume the responsibility of the learning coach:
 - Proctor examination (access examination and type in examination password)
 - Need to be in the presence of the student during the examination
 - Monitor academic progress to keep student on pace:
 - 1 lesson per course per day x 5 days per week = 35 lesson per week
- Attendance is based on lesson completion. If a student falls behind pace, they will be marked absent.
 - A daily check in with an FPS tutor is required for students who are off pace.
 - Chronic absenteeism will forfeit your registration in Virtual Academy and your student will return to their home building for the next semester.

General

- Students interested in the Virtual Academy who receive special education, 504, and/or English Learner services will participate in a Fargo Public Schools' team meeting to determine delivery of these services.
- Fargo Public schools will provide a personal learning device and technical support for students and families. This device must be returned when learning ends.
- Students/families enrolled in the Virtual Academy for the 2022-23 school year agree to complete at least one semester before re-enrolling in the home building
- Deadline to apply is **Friday, September 9, 2022**. After August 25, 2022, the form may be submitted and approved depending on availability.
- Once the form is completed, signed, and all acknowledgements checked, email your school's principal, drop the form off, or mail to your child's school office.
- All families must enroll by completing the form below, even if your child attended the virtual academy last year.
- Families are committing to a full semester of online learning:
 - Semester 1 - August 25, 2022 through January 13, 2023
 - Semester 2 - January 17, 2023 through June 1, 2023
- Virtual Academy students will participate in the required standardized testing:
 - MAP via zoom
 - NDSA in person at the district office
- All students are required to attend a weekly 30 minute video conference with their NDCDE teacher and designated Learning Coach.

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Student Name: _____ Student ID# _____

Grade: _____ Student DOB: _____ Phone: _____

My child currently has an IEP _____, 504 _____ or LEP (EL Student) _____

Home School: _____

Parent/guardian(s) Name: _____

Home Address: _____

Designated Guardian Learning Coach:

Name: _____

Email: _____ Phone: _____

This request is based on the following:

Please check to acknowledge parent/guardian commitment to Virtual Academy:

- I agree that the principal and school counselor at my student's home school, as well as the virtual academy, will have administrative rights in order to receive/access grades, progress, and attendance.
- My student will attend Virtual Academy for one full semester.
- I understand VA communication is via email, phone, and video conferencing.
- Student and learning coach will attend weekly video conference with NDCDE teacher.
- I understand that it is my responsibility to make sure my student is on pace.
(1 lesson per course per day x 5 days per week = 35 lesson per week)
- My student will attend required tutoring sessions to support their on pace learning.
- I understand that attendance is based on lesson completion. (35 lessons per week)
- My student will follow requirements of standardized testing.
- My student will follow Appropriate Use Policy AP4265 with their school issued device. Violations of this policy will result in appropriate penalties.

Parent/guardian Signature (required)

Principal Signature (required)

Principal will forward the signed, completed form with acknowledgements to:

Lori Nappe
nappel@fargo.k12.nd.us 701-446-1601
Administrator, Virtual Academy (Grades K-5)