

Teacher	<i>Parent</i>	Student	School Administration
Grades assessments and provides live office hours for students (may include live sessions)	Serves as motivator, daily cheerleader to help keep student on pace and following their daily schedule	Completes lessons and assessments in a timely fashion	Communicates with families on behalf of the school district
Provides quality, instructional feedback on assessments	Acts as proctor for assessments	Completes lessons and assessments in an honest manner	Monitors student progress and performance
Responds to student questions	Reviews grades and pace with student on a regular schedule	Incorporates teacher feedback	Tracks and records attendance
Communicates with the student and parent about student progress on a consistent schedule	Encourages student to contact the teacher if any questions arise regarding the curriculum	Contacts teacher if any questions regarding the curriculum arise	Tracks and records student progress reports